



July 14, 2021

To: Adult Education Consortium Directors, Leads, Co-Chairs, Members, and Fiscal Representatives

From: The State California Adult Education Program (CAEP) Office

Subject: CAEP Final Consortium Allocations for 2021-22

This memorandum is to advise local recipients and fiscal agents of adult education funds that the 2021-22 [final CAEP allocation amounts](#) have been posted. Earlier this week, the 2021-22 revised CAEP allocations were posted in NOVA. Consortium members have until September 1, 2021, to submit and certify their amended allocation amounts in NOVA. The State CAEP Office and the Technical Assistance Program (TAP) offered a State Budget webinar on Friday, July 9, 2021, from 12:00 p.m. to 1:00 p.m. to review the new allocation amounts, walk members through the NOVA process steps, and answer any questions. To access the slides and the archived recording of this webinar, [click here](#).

State Budget Bill

Last month, the State Legislature passed the 2021-22 budget bill that saw a 4.01% or \$21.8M increase to the CAEP baseline funding. The new CAEP baseline is now \$560,376,000. The original proposed CAEP allocation for 2021-22 was \$546,642,000. Because only the CAEP base, and the 1.5% COLA (or \$8.1M) were certified by the CAEP regional consortia, there is one last additional step to take to certify the additional 2.51% COLA (the \$13.7M additional increase).

NOVA Instructions

Each consortium will process the allocation increase as an allocation amendment in NOVA, which requires a new allocation amount for each member, and certification in NOVA by all consortium members. Keep in mind, that due to State Budget Bill requirements, the State CAEP Office has already calculated allocation amounts for direct funded member districts. Please see the 2021-22 direct funded member amounts by districts (along with fiscal agent amounts) attached [linked] at the end of this memo. These allocation amounts are the dollar amounts given to the State Controller's Office for disbursement within 45 days of the enactment of the 2021-22 State Budget. Therefore, any deviation from these amounts would not align with the amounts being disbursed. CAEP allocation amendment certification by the consortium and its members must be completed by September 1, 2021.

CAEP Funds Are Restricted Funds

CAEP funds were issued under AB104 legislation and are in ARTICLE 9. Adult Education Program [84900 - 84920] of the education code. CAEP funds are apportionment, they are not a grant, and at this time are not subject to flexibility. CAEP funds are restricted to adults 18 years and older, can only be used in the seven CAEP approved program areas, and must have an approved regional consortium plan specific to K12 adult education and community college noncredit programs.



Technical Assistance Contact Information

For questions related to the CAEP, fiscal information, and/or technical assistance on professional development topics, please contact the CAEP Technical Assistance Project (TAP) by phone at 1- 888-827-2324 or by e-mail at tap@caladulthood.org

Sincerely,

The CAEP Office



California
Community
Colleges

