



3-Year Planning: Where Do We Go Next?

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January 29, 2019

Getting Started

- No need to call in if you have speakers or a headset
- If you can't hear, click on the speaker icon on the top left of your screen
- Change this  to this 

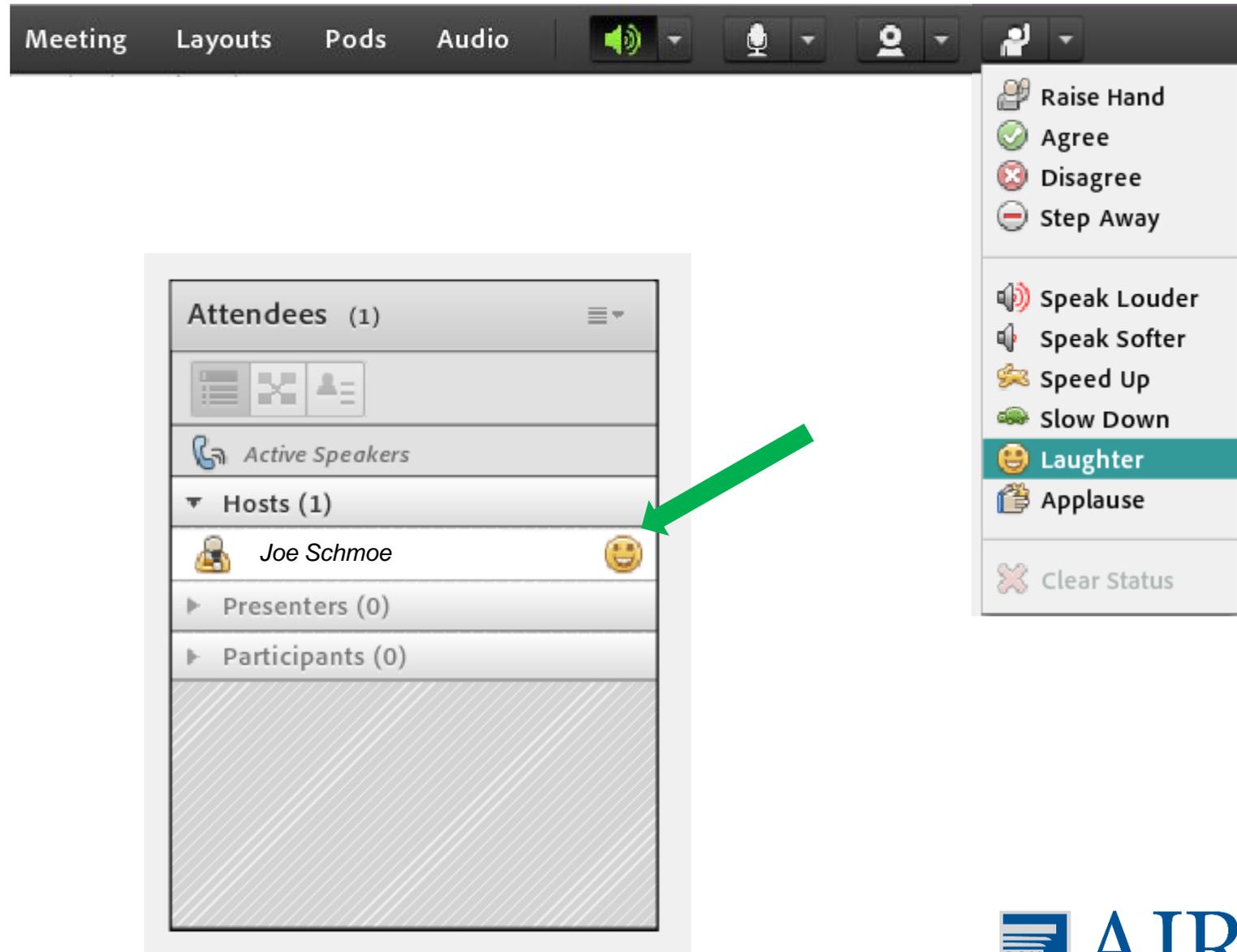
Resources are available

- Resources are located in the PowerPoints and Handouts pod
- Select the file name and then select Download



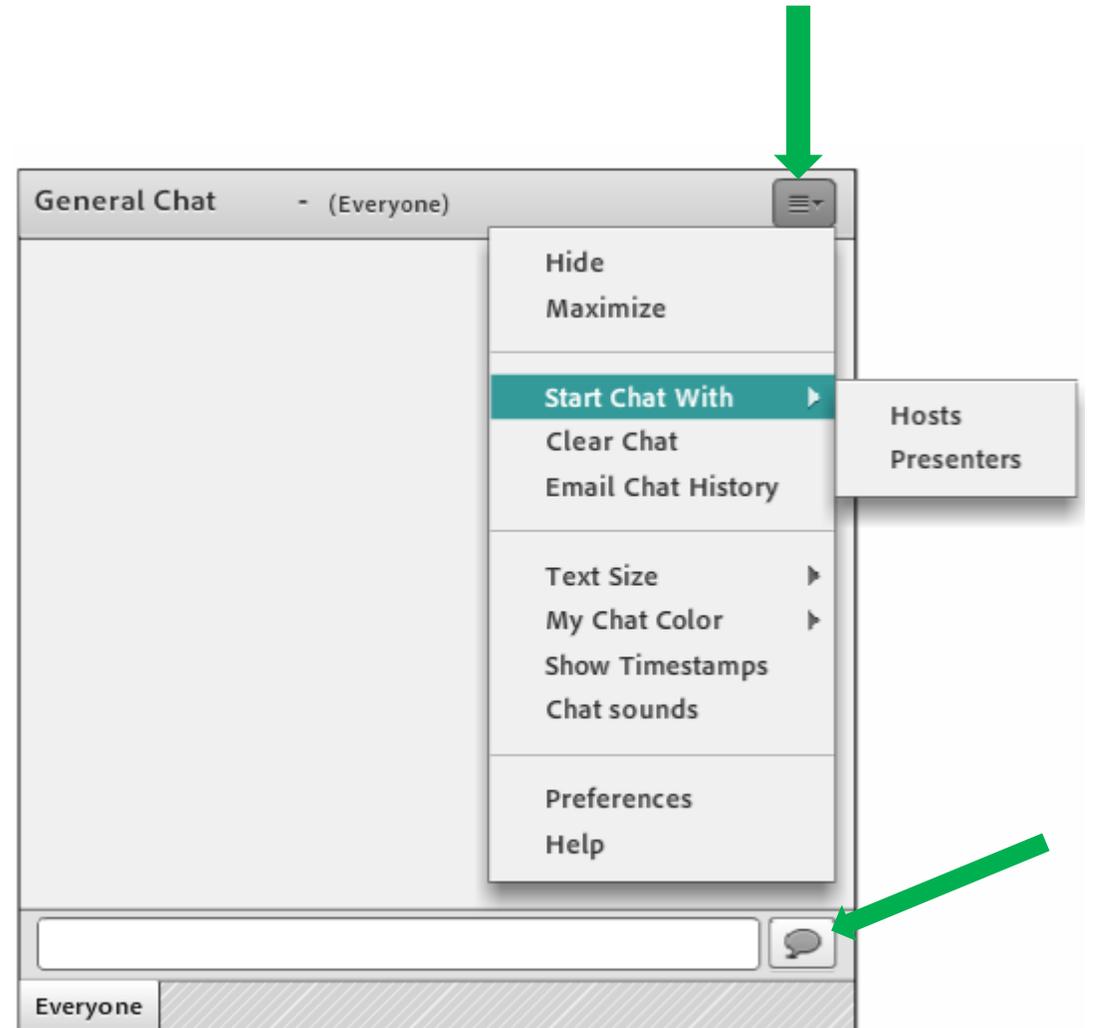
Menu functions

- At the top right of your screen, you will find the Communications menu
- Open the menu by clicking on the arrow to view your options.
- An icon will then appear beside your name in the attendee list.



Chat pod

- See the top right dropdown menu of the pod for chat options.
- You can enter in text at the bottom, click the message bubble or Enter to send and share with everyone!



If ATTENDING with other colleagues from your site...

- Please type in the chat pod the names of others who are attending but not logged in.
- This will help us keep accurate attendance.

Joining the session with my
colleague Jane Smith!

Please mark her attendance!

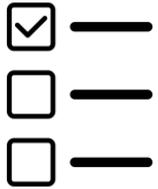
This webinar will be recorded

- The session will be recorded for future viewing
- Need technical support during the session?
 - Use the chat pod to ask for help



Agenda

- 3-year planning template overview
- Recap of the previous two webinars
- Action planning tips and resources



How often do you refer to your previous planning documents?

3-Year Planning Template Elements

Table of Contents

Section 1: Consortium Information.....	ii
Section 2: Comprehensive Regional Three-Year Plan.....	1
2.1 Executive Summary.....	1
2.2 Pre-Planning Assessment.....	2
Table 1. Regional Service Providers.....	3
Table 2. Funding for Adult Education Programs and Services.....	4
2.3 Community Need and Customers.....	5
2.4 Identifying Goals and Strategies.....	6
Figure 1. Logic Model.....	7
Table 3. Progress Indicators.....	8
2.5 Piloting and Implementation	9

Identifying Goals and Strategies

How and where the consortium will improve programs and services and the strategies, activities and expected outputs to get there.

THREE-YEAR PLANNING GUIDANCE 2019-2022

What is a Logic Model?

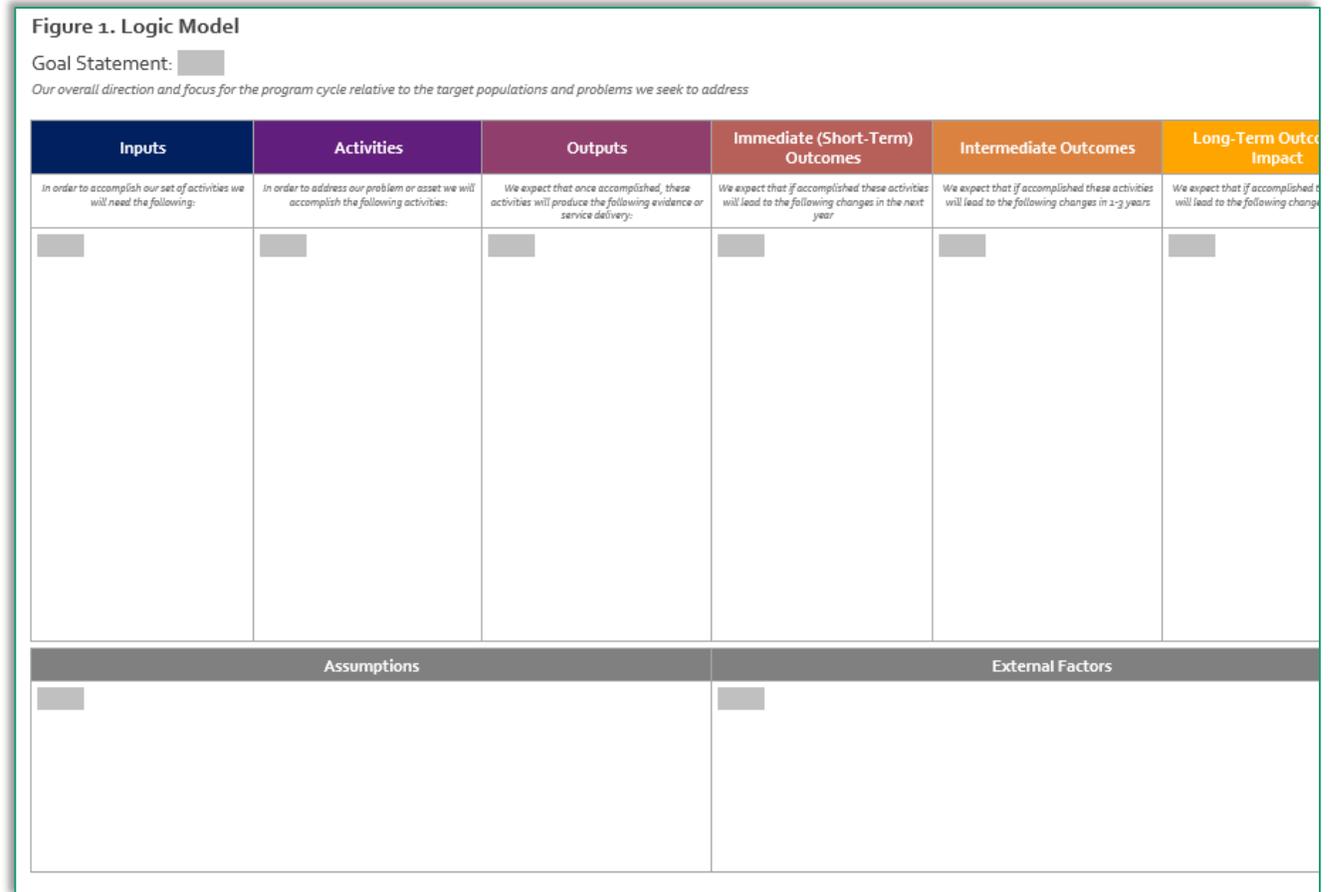
- A logic model is a **systematic** and **visual** way to present and share your understanding of the relationships among the **resources** you have to operate your program, the **activities** you plan, and the changes or **results you hope to achieve**

W.K. Kellogg Foundation Logic Model Development Guide

What is a Logic Model?

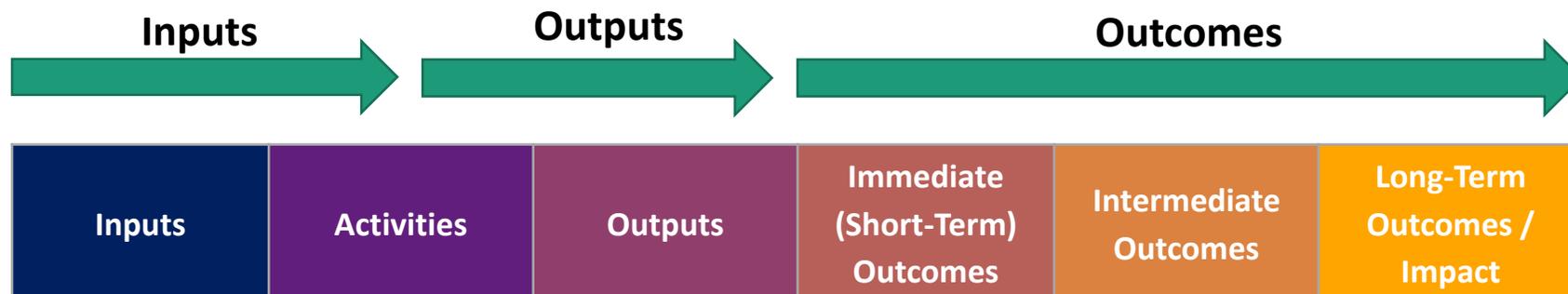
Like a roadmap, a **logic model** provides you with the “major highways” to reach your ultimate destination.

A work plan that is aligned to your logic model can help you zoom in to a “street-level” view to navigate successfully to your destination on time.



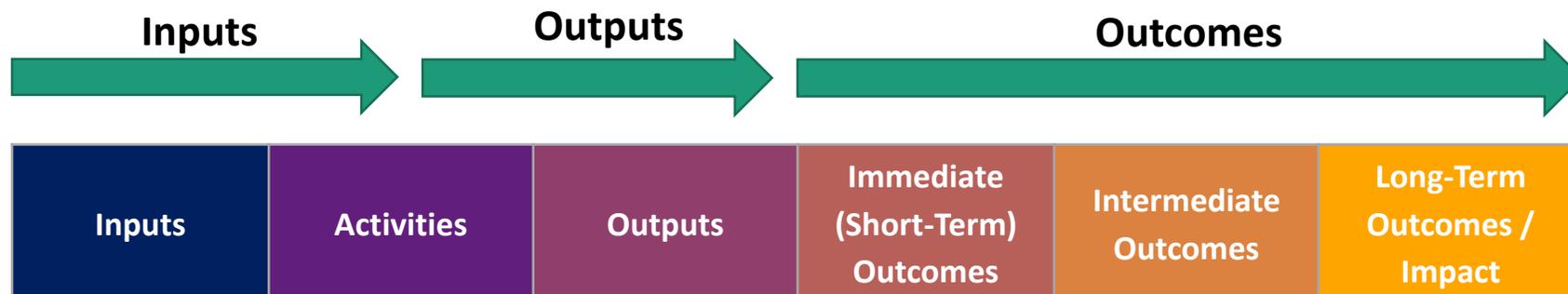
AEP Logic Model Components

- **Inputs:** are the human, financial and material resources you have (or need) to do your work (i.e., students, faculty, facilities, etc.)
- **Activities:** what you plan to do to bring about change using the inputs (resources) you have
- **Outputs:** are the measurable, tangible products that result from program activities, and are usually described in terms of the size and/or scope of the services and products delivered or produced by the program



AEP Logic Model Components, cont.

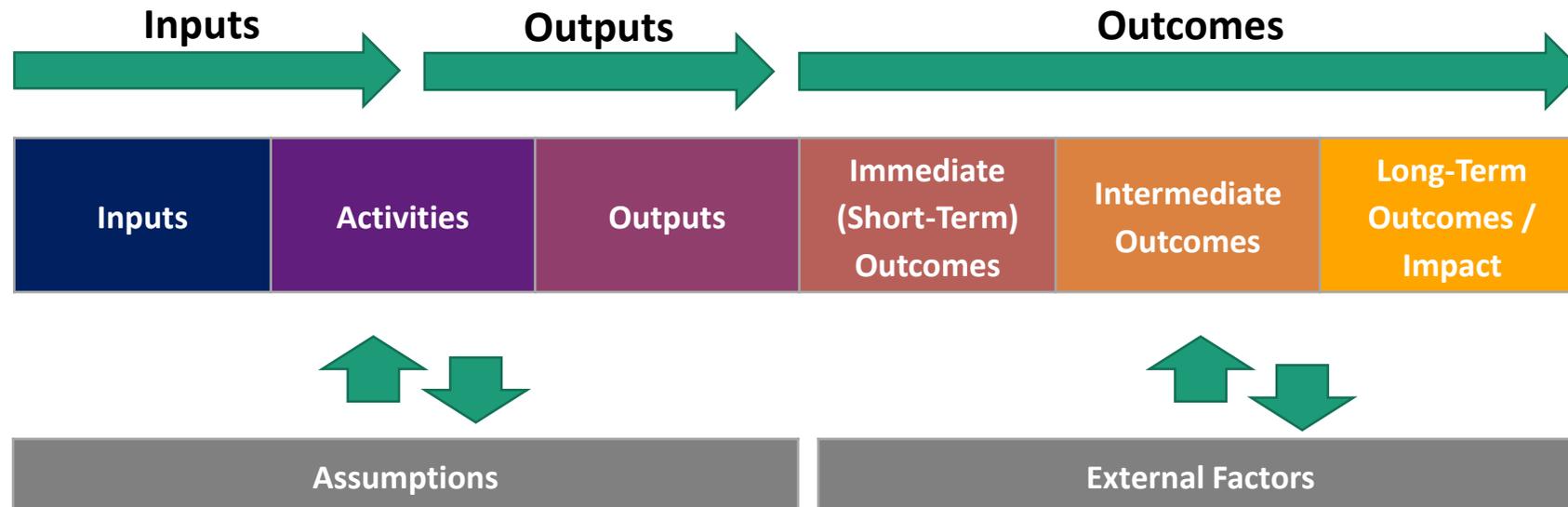
- **Immediate (Short-Term):** Direct changes resulting from outcomes, typically expressed in terms of changes in participants' knowledge and / or awareness that serve as a precondition for intermediate / long-term outcomes
- **Intermediate Outcomes:** These link short-term to long-term outcomes, and are generally expressed by changes in behavior, decision-making, or policies; may also relate to changes in knowledge and / or skills, depending on the measure and / or timeframe
- **Long-Term Outcomes (Impact):** Lasting changes with organizational, community or systems-level benefits, which are often aspirational and harder to measure



<https://www.wkkf.org/resource-directory/resource/2017/11/wk-kellogg-foundation-step-by-step-guide-to-evaluation>

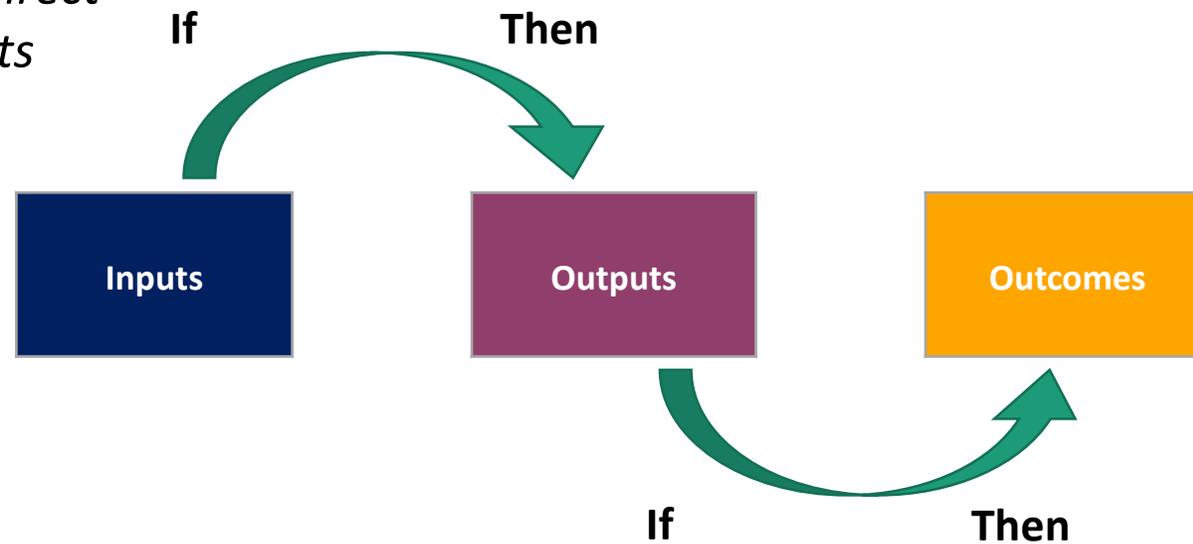
AEP Logic Model Components, cont.

- **Assumptions:** Beliefs / values that buttress your planned approach which are necessary for success, and that you believe are true
- **External Factors:** Contextual factors that could potentially enable OR limit the success of your project or program. Enabling factors are called *protective* factors, whereas limiting factors are called *risks* or *barriers*



It can be helpful to think about the relationships between components as a series of **If – Then** statements

*If we have the resources and conduct these activities, **then** they would yield these direct results / products*



*If our activities yield the outputs we expect, **then** we anticipate participants and communities will benefit and change in these ways*

Logic Modeling - Step-by-Step



Prepare: Start by thinking about your project goals / long-term outcomes and work backwards to ensure alignment across logic model components



Map: Work collaboratively to generate lists of inputs, assumptions, external factors, & etc., and use them to inform strategies, outputs, and outcomes most closely associated with your long term goals



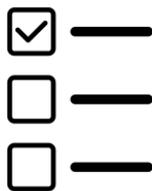
Cluster: Group common strategies and label them by areas of focus. Use these same labels to cluster related outputs and outcomes, where appropriate



Link: Each activity should directly link to at least one output, and every output to at least one outcome; using arrows can help clarify or reflect connections between logic model components



Verify: Make sure the connections you identified in the linking step are true; there should be a logic progression from left to right that is easily understood by any stakeholder



Pop Quiz!

Practice

Meet Mowhahil Consortium

- 6 member consortium
- 1 college district
- 5 K-12 agencies
- Large suburban community with pockets of rural
- High concentrations of ELLs on the northern rural part of the consortium

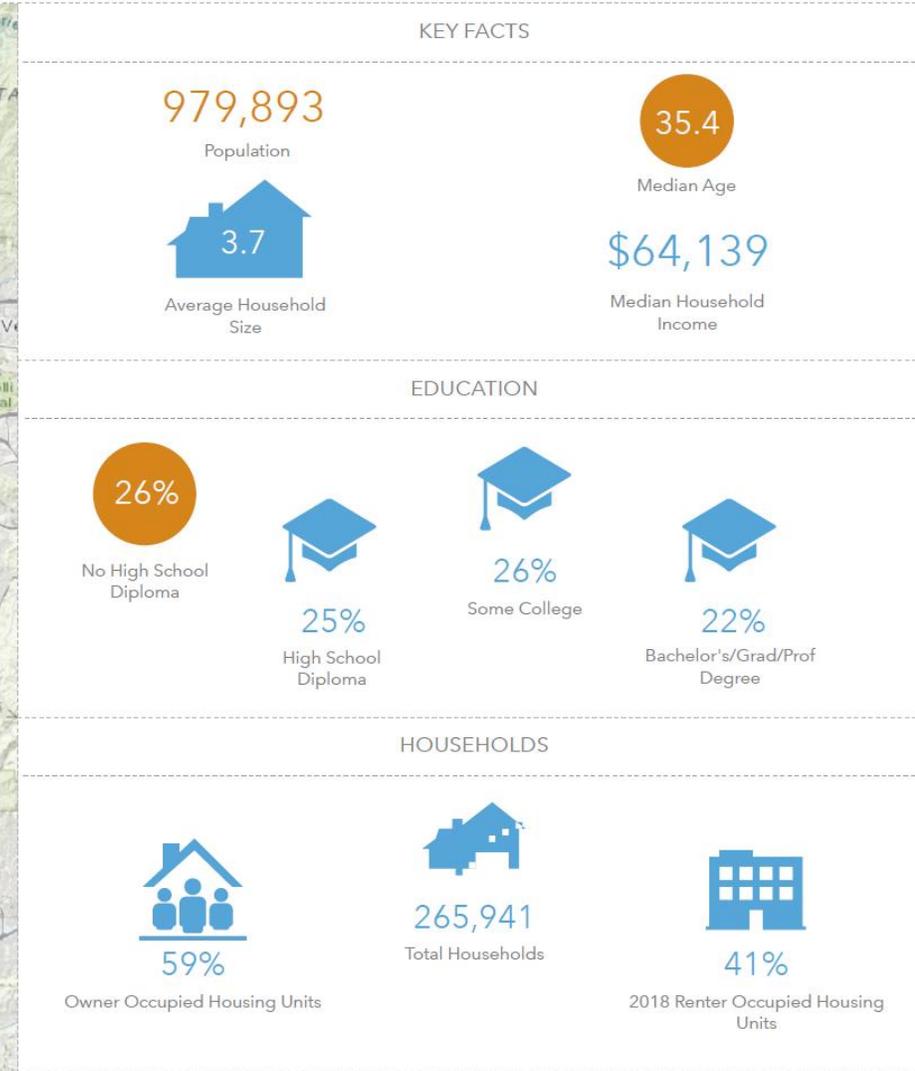
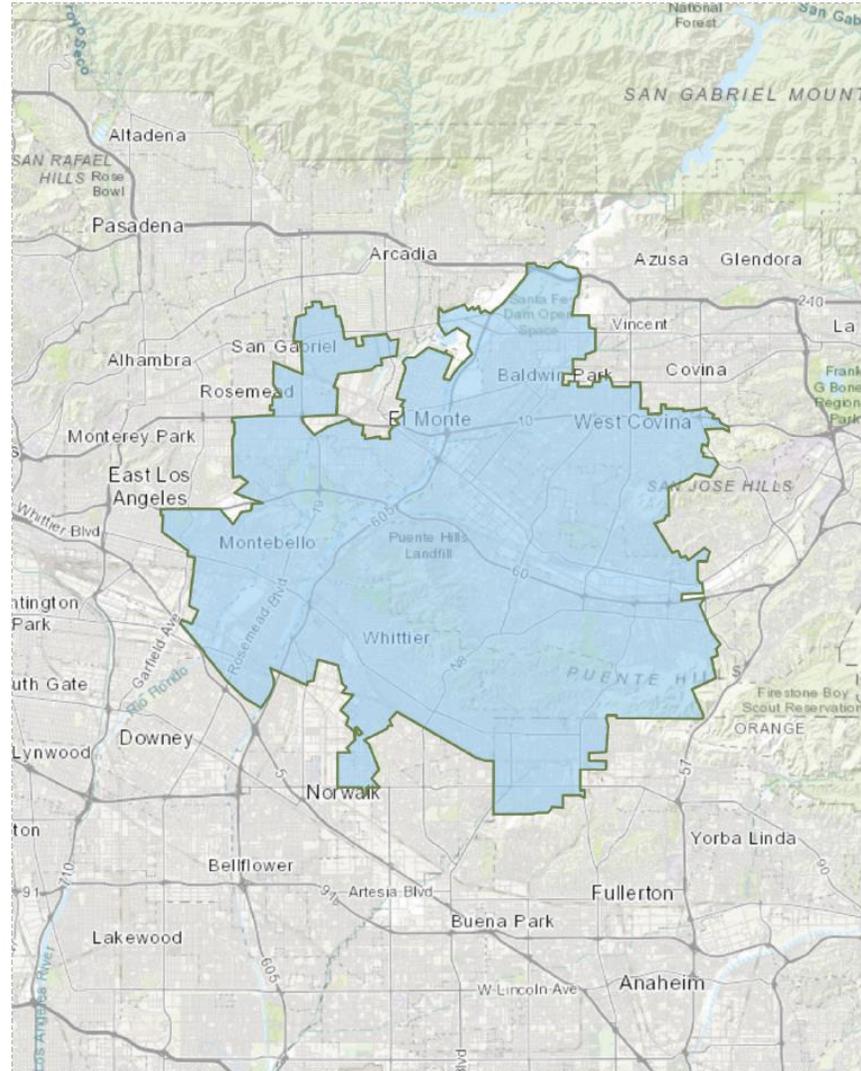


Table 3: Progress Indicators

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Provide three to five SMART (Specific, Measurable, Attainable, Realistic, and Time-bound) objectives by which your consortium will assess progress and impact during the next three-year cycle. These objectives should map directly to your Logic Model activities, outputs, and / or outcomes, as these will be a driving factor for annual plans throughout the funding period.

Example: By May 2019, increase the number of agencies that have aligned CTE pathways and developed comprehensive program maps from 2 to 10.

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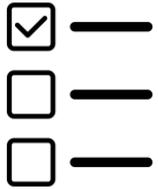


How do you see using the
logic model beyond the plan?



How do you see using your plan
after submission?

What lingering questions do you
have about the 3-year planning
documents and resources
available to you?



I/We feel...

AEP TAP

The AEP Technical Assistance Program (TAP) provides professional development resources for all AEP agencies statewide.

Technical Assistance Project (TAP)

The Technical Assistance Project (TAP) is a support service for the AEP consortia members and associates who need assistance related to the Adult Education Block Grant. Members and associates can submit a support request to receive help on AEP funding, governance, planning, policy, reporting and professional development.

Log In required in order to submit a support request.

[Click here to login.](#) [Register as a new user](#)

Planning Resources

CAEP Website

Wrap-Up



Thank you!

